

Attachment D

April 14, 2008

Mr. David Humphrey
Director of External Affairs
Maryland Department of General Services
301 West Preston Street - Suite 1403
Baltimore, Maryland 21201

Dear Mr. Humphrey:

We are writing to request under the Maryland Public Information Act that you search for, obtain, and make public any and all information you may have pertaining to the proposed new District Courthouse at 99 Maryland Avenue in Rockville. Our request encompasses any and all documents from January 1, 1999 to the present.

For purposes of this request, "Document" or "documents" is defined as the original or copies of any written, typed, computer generated, printed, photocopied, photographic or video or tape recorded matter of any kind, no matter how produced, recorded, stored or reproduced, including, but not limited to, all contracts, letters, email, computer data, correspondence, books, periodicals, facsimiles, telegrams, notes, tabulations, charts, drafts, records, memoranda or transcriptions by a mechanical device, by longhand or shorthand recording, computer tape recorder or by any other means, inter-office communications from all sources, lists, bulletins, calendars, circulars, desk pads, ledgers, minutes, journals, diaries, invoices, balance sheets, profit and loss statements, pamphlets, studies, notices, summaries, reports, analyses, teletype messages, email messages, work sheets, and all other graphic materials, writings and instruments, however produced or reproduced. Said definition shall include, inter alia, records, transcripts and/or summaries of oral communications, telephonic or otherwise.

The terms “relate” or “relating” mean, in addition to the customary and usual meaning, reflect or reflecting, discuss or discussing, refer or referring, assess or assessing, reference or referencing, and record or recording.

Pursuant to these definitions, please produce all Documents related to the proposed District Court House from:

- Department of General Services;
- Department of Public Works;
- Board of Public Works;
- Office of the Governor;
- Department of Planning;
- District Court, including all documents in the possession of any judges who have in any way participated in the work related to having the new District Court House constructed;
- Senate Capital Budget Subcommittee;
- House Public Safety and Administration Subcommittee;
- Montgomery County, Maryland;
- City of Rockville, Maryland;
- Ida Ruben, former Maryland Delegate;
- Jennie Forehand, Maryland Senator;
- Kumar Barve, Maryland Delegate;
- Louis Simmons, Maryland Delegate; and
- Judge Ben Clyburn, Chief Judge of the District Court;
- Any committees established related to the construction of the District Court House;
- All documents related to any expenditures related to the new District Court House Construction;
- All documents related to any authorizations for any expenditures related to the District Court House;
- All documents related to citizen input or public forums related to the District Court House;
- All documents related to the concept for or design of the District Court;
- All documents, including any studies, investigations, or directives related to alternative sites for the District Court House;
- All documents related to any traffic studies;
- All documents related to any environmental impact studies;
- All documents related to the impacts of development on the areas immediately surrounding the proposed site of the District Court;
- All documents related to parking needs or requirements for the District Court;
- All documents related to the decision to locate the District Court at 99 Maryland Avenue in Rockville;

- All documents related to zoning related to the proposed site for the District Court House.
- All documents not already produced that in any way relates to the District Court House.

As we anticipate that the documents will be voluminous, we request that you give us an opportunity to review the documents to determine which documents we would like to have copied.

Sincerely,

Move the Courthouse Steering Committee, c/o 118 S. Adams St., Rockville, MD 20850

cc: Honorable Douglas Gansler, Attorney General